

Welcome to Oceanside Dream Beach House

We are happy to have you as our guest!

Parking: Permit parking for 2 cars in space at the wharf entrance under the house. 1 Parking Permit provided for parking off site (see attached Map)

- 🚗 Village parking permits are valid in two-hour zones, three-hour zones and pay to park spaces only. Green zone parking is permitted for a maximum of 24 minutes. Permit is not valid in the following area: Capitola Ave (between Stockton and Monterey Ave), the 24 metered parking spaces diagonal to the seawall on the ocean side of the Esplanade between Zelda's deck and the entrance to Esplanade Park and the lower City Hall Parking lot.
- 🚗 Village parking permit holders may park in the Upper/Lower Beach and Village Parking lots and are not required to pay at the pay station. It is illegal to back into any space in the Upper/Lower Beach and Village parking lots or any diagonal space. Front end of vehicle must be within 6 inches of the curb. (Ord. 10.36.220)
- 🚗 No Vehicle longer than 20 feet may be parked in a regular space in the Upper/Lower Beach and Village parking lots. Week day RV/Bus parking permits are available for purchase at the Capitola Police Department during regular business hours.
- 🚗 10.36.070 Storage of Vehicles on Public Streets: No person who own or has possession, custody or control of any vehicle shall park such vehicle upon any street or alley for more than a consecutive period of 72 hours. Any vehicles parked or stored in violation of this section may be removed by the police department to the extent authorized by Vehicle Code Section 22651 provided the procedures set forth in Vehicle Code Section 22850 are followed (Ord. 931 9.4, 1963)



You **CANNOT** Park in the Venetian Hotel Parking Lot. Additional parking is at the Upper/Lower Parking lots by the Capitola Police Station. Fee is \$6 per day between 8 am and 8 pm. Parking overnight is allowed, but make sure you pay before 8 am the next morning and move car after 3 days. You can pay at any pay station available; you will just need to remember your space number.

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City of Capitola Residential Village Parking Permit Map and Guidelines



- Village parking permits are valid in two-hour zones, three-hour zones and pay to park spaces only. Green Zone parking is permitted for a maximum of 24 minutes. Village parking permits are not valid in the following areas: Capitola Avenue (between Stockton and Monterey Avenues), the 24 parking spaces diagonal to the seawall on the ocean side of the Esplanade between Zelda's deck and the entrance to Esplanade Park and the City Hall Parking Lot.
- If, by on-site inspection, it is determined you have adequate off-street parking, your parking permit will be revoked or denied.
- Village parking permit holders may park in the Upper/Lower Beach and Village Parking Lots and are not required to pay at the pay station. It is illegal to back into any space in the Upper/Lower Beach and Village Parking Lots or any diagonal space. Front end of vehicle must be within 6 inches of the curb. (Ord. 10.36.220)
- No vehicle longer than 20 feet may be parked in a regular space in the Upper/Lower Beach Parking Lots. Week day only RV/ Bus parking permits are available for purchase at the police department during regular business hours.
- 10.36.070 Storage of Vehicles on Public Streets: No person who owns or has possession, custody or control of any vehicle shall park such vehicle upon any street or alley for more than a consecutive period of seventy-two hours. Any vehicles parked or stored in violation of this section may be removed by the police department to the extent authorized by Vehicle Code Section 22651 provided the procedures set forth in Vehicle Code Section 22850 are followed. (Ord. 931 § 1, 2008; Ord. 841 § 1, 2002; Ord. 663, 1988; Ord. 204 § 9.4, 1963)
- The Chief of Police may cancel any permit which is reasonably determined to have been used contrary to the provisions of Capitola City Ordinance 10.36.010 with the knowledge of or due to the negligence of the permit holder. Seven (7) days prior to the cancellation of a permit, the Chief of Police will send a notice of intention to cancel the permit to the residence noted on the permit application.

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Garbage: Empty all trash and place in the outside bin. Trash is picked up on MONDAY.

Linens: No need to wash linens. Leave beds unmade, please towels in the bathrooms or on the floor in the room you stayed in.

SMART T.V. INSTRUCTIONS

The TCL television is a “SMART TV” that includes Roku built in. Roku is a streaming entertainment menu that offers you the ability to log into the streaming service of choice such as Netflix, Amazon Prime, etc.

TO WATCH CABLE TV



Charter Cable Remote – Use this remote to turn on **both** the cable box and the TV. Point it midway between the two and press the **RED System On/Off button** in the upper left. This will turn on both the cable box and TV. The TV takes 5-10 seconds to turn on. You also **use this remote to control the cable box when watching cable TV** and for controlling TV volume up and down. Use the same red button to turn off both the TV and cable box. **Once the TV is on, point the remote directly at the cable box for best results.**

NOTE: If the TV turns on but the cable box does not, point this remote at the box and press the ALL-power button in the upper right.

When the TV and Cable box are turned on, the TV defaults to watching cable TV provided the cable box is turned on.

TO WATCH SMART TV SERVICES



Roku Remote – Once the TV is on, this remote can be used to access the “Smart TV” functions (and to log into your Netflix/Amazon/etc. service). It also has volume up and down controls on the right side. The red button at the top can turn on and off the TV (but not the cable box). **Use this remote to control the smart TV functions** including selecting and logging into apps, play/pause, rewind, and fast forward, etc.

To use: PRESS THE **HOME** BUTTON (upper right) to access the smart TV menu. Select your application of choice and use your personal log-in to access. To exit an app, use the back arrow in the upper left. **Point the Roku remote directly at the TV when using.**

BEFORE YOU LEAVE THE RENTAL, PLEASE REMEMBER TO LOG-OUT OF ANY APPS THAT YOU USED!

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TO RETURN TO CABLE TV: To return to cable TV from the smart TV menu, using the Roku remote simply select **“Cable Box”** at the top left on the menu. If you do not see the cable box press the HOME button on the Roku remote to see the Cable Box selection.

Window Coverings in Living Room: Open the automatic drapes using the remote control.
NOTE: Never close the drapes with glass wall open as the wind can put pressure on the drapes which may damage the drape mechanism.

INSTRUCTIONS FOR OPENING LIVING ROOM GLASS WALL

- 1) **Fully open the automatic drapes using the remote control.** NOTE: never close the drapes with the glass wall open as the wind can put pressure on the drapes which may



damage the drape mechanism.

- 2) **Unlock the door** in the middle if necessary, using the key provided. Push down on the single door handle (the one with the key lock) to open it.

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- 3) Open just that door all the way. **NOTE:** Be sure that this door stays open by the entire



time you are opening the rest of the wall.

- 4) **IMPORTANT:** Move the large rubber doorstop that is located on the balcony to a far corner of the balcony so that it is out of the way and will not obstruct you when opening the wall system.
- 5) **Locate the removable door handle.** It will be on one of the side tables by the glass wall.



- 6) Insert it into the small hole on either the left or right window sections (whichever one you want to open first). Insert it in the “down” position. Rotate the handle until it points straight up. This releases the section so that it can open. Push gently but firmly on the frame of the section the handle was inserted into to CAREFULLY open the section “accordion-style” BEING CAREFUL TO NOT PINCH YOUR FINGERS AS IT OPENS



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- 7) Remove handle and repeat on the other section in order to open it.



- 8) Place the black door stop in front of the small door to hold it open and prevent the wind from slamming it shut.

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TO CLOSE THE GLASS WALL

- 1) **FIRST: Close the LEFT SIDE** by sliding it to the original closed position.
- 2) **NEXT: GRAB THE SMALL HANDLE ON THE FRAME TO PULL IN THE SECTION GENTLY BUT FIRMLY UNTIL IT IS FLUSH WITH THE TRACK. When section is fully in place and the bottom of the windows are snug against the bottom of the window track...**



- 3) **Lock it in place** by inserting the removable handle in the “up” position into the hole in the frame. ROTATE the handle “down” to lock the section into place. **WARNING: If the handle does not EASILY rotate then the door is not properly pulled all the way into the track. DO NOT FORCE THE HANDLE TO TURN OR THE MECHANISM WILL BREAK.** Firmly pull the grab handle a bit to move the window snugly against the track and try and try again.
- 4) Ensure the small door (with the large handle and lock) is in the OPEN position
- 5) **Repeat the process above to close the RIGHT window section.** Slide the window section into its original, closed position and then lock it into place by pulling it in using the small handle attached to the window frame and THEN rotating the handle to the locked position. **REMEMBER: do not force it to turn or you may damage the mechanism.** It should easily rotate once the door is in the correct position (pulled all the way in).
- 6) Once the right section is locked into place, you can then **close the small door and rotate the handle to lock it into place.**

NOTE: NEVER TRY TO OPEN OR CLOSE THE GLASS WALL IN ANY OTHER ORDER OTHER THAN IS DETAILED ABOVE. FAILURE TO DO SO WILL DAMAGE THE SYSTEM.

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INSTRUCTIONS FOR OPENING MASTER BEDROOM GLASS WALL

1. **Fully open the curtains.** **NOTE:** never close the curtains when the glass doors are open as the wind can put pressure on the drapes and damage the drapery mechanism.
2. **Turn the indle door handle on the far-right section** (the large one with the key lock) to open the door.
3. **Open just that door** all the way. **NOTE:** Keep this door open the entire time you are opening the rest of the doors. Use the black door stopper to hold it open.
4. **Locate the white door handle.** It is sitting on the side table by the bed.
5. **Insert the white handle** in the hole of the section closest to the open door with the handle facing down. Rotate the handle, so it is straight up. This releases the section so that it can open. Then take out the white handle, insert it into the hole of the section closest to the wall with the handle facing down. Rotate the handle, so it is straight up. This releases the section so it can open.
6. **Gently but firmly push out on the frame** of the glass section where the white handles were inserted. This will begin to open the section. Fold that section all the way open and accordion-style to the left until the wall is open.

TO CLOSE THE GLASS WALL

1. Keep the **single door** on the right side **open** and blocked-in place using the door stop.
2. **Gently close the accordion section** using the sliver flaps until the wall is back into its original position. **WARNING:** Avoid pulling on the small frame section at the far-right end of the glass wall section. It can be damaged if pulled on.
3. Once it is in place, insert the white handle in the hole on the far left (handle facing up), then **gently but firmly** pull on the silver handle until the window section is **snuggly in the closed position**. When section is fully in place and the bottom of the windows are snug against the bottom of the window track, **ROTATE** the white handle to the down position to lock the section into place. **WARNING: if the handle does not EASILY rotate to the 'down' position then the door is not properly pulled all the way into the track. DO NOT FORCE THE HANDLE TO TURN OR THE MECHANISM WILL BREAK.** Firmly pull the handle a bit to move the window snuggly against the track and try and try again.
4. Repeat the process in step 3 to **close the RIGHT side**. Slide the window section into its original, closed position and then place the white handle in the hole facing up, pull the silver handle to place the door closed, then rotate the handle down. **REMEMBER: do not force it to turn or you may damage the mechanism. It should easily rotate once the door is in the correct position.**
5. Once the right flat is locked into place, you can then close the single door and rotate the handle to lock it into place.

NOTE: NEVER TRY TO OPEN OR CLOSE THE GLASS WALL IN ANY OTHER ORDER OTHER THAN IS DETAILED ABOVE. FAILURE TO DO SO WILL DAMAGE THE SYSTEM.

PLEASE CALL KENDALL & POTTER PROPERTY MANAGEMENT IF YOU HAVE ANY QUESTIONS OR NEED SOMEONE TO ASSIST YOU IN OPENING/CLOSING THE DOORS. NEVER FORCE ANYTHING INTO PLACE OR ATTEMPT TO OPEN/CLOSE THE SYSTEM UNLESS YOU COMPLETELY UNDERSTAND THE PROCESS. ENJOY THE VIEW!

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Master Bedroom Remote Instructions

TV Remote

- To watch TV, take the black Logitech remote out of the charging cradle. Tap to the bottom right of the screen where it says DEVICES until the lit lights up and touch the select 'Sony TV' on the screen of the remote. Select "Power On" from the list and wait as the TV powers on to cable.
- To change the channel, touch the ACTIVITIES button at the bottom left of the screen until a list lights up. Select "Watch TV" for a list of available channels to watch. There is also a GUIDE button located near the bottom of the remote, selecting this will bring up a list of channels to scroll through on the television.
- To turn it off, simply press the "Off" button in the corner of the remote and put it back in the charging cradle.
- To watch a DVD, take the Logitech remote and tap on DEVICES at the bottom right of the remote screen. Select "Sony DVD/Blu-ray player" and this will take you to the correct input. From here make sure you have put the DVD in, and the DVD player is on. You can control the movie using either the DVD remote in the bedside table drawer or the Logitech remote touch screen.

Drapes Remote

- This remote is a white LUTRON remote.
- It is simple to use. Just press open and/or close. No need to hold the button down while the drapes are opening or closing. Be sure to point it toward the blinds.
- PLEASE DO NOT attempt to manually open or close the blinds. Thank you!

Fan Remote

- This is a black and silver remote and is labeled LASKO.
- Since there are no windows in this room and the door/windowpanes are locked, the fan gives you air circulation.
- Simply press power to turn it on/off and you can select the speed and oscillate options of the fan.

Fireplace/Thermostat Remote

- This is a small black remote.
- To turn the fireplace on/off, press the "Manual On/Off" button.
- To change the temperature, be sure the fireplace is off, then adjust the temperature by pressing "Up/Down" on the remote. Then turn the fireplace on.

Check out procedures:

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- Please leave the property in good condition.
- Please wash dishes and put them away.
- Please empty all trash from home and put in correct bins.
- Please check the property for personal belongings.
- Please turn off the lights, thermostat, and appliances.
- Please lock the windows and doors.
- Please note there will be extra charge for any excessive cleaning, carpet cleaning and excessive trash pick-up.

Check out is at 10:00 AM. PLEASE RETURN THE PERMIT IN THE BOX PROVIDED... THERE IS \$100.00 FINE FOR NOT RETURNING THE PERMIT.

We hope you enjoyed your stay with us, do not forget to book your reservation for your next visit and hope to see you again!!

**KENDALL & POTTER PROPERTY MANAGEMENT, INC.
(800) 386-6826 OR (831) 477-7930**

