



HARBOR RETREAT

WHEN YOU ARRIVE, PLEASE:

PULL UP IN FRONT OF THE GARAGE DOORS. **THE DOOR KEY TURNS COUNTERCLOCKWISE TO OPEN DOOR.** THE DOOR REMAINS LOCKED WHEN DEADBOLT IS OPEN SO BE SURE TO ALWAYS HAVE THE KEY WHEN YOU LEAVE THE HOUSE. PLEASE ALSO MAKE SURE THE DOOR CLOSES ALL THE WAY WHEN YOU LEAVE THE HOUSE.

GARAGE DOORS: "RIGHT" AND "LEFT" ARE AS YOU FACE THE GARAGE DOOR FROM INSIDE OF THE GARAGE. THIS IS ESPECIALLY IMPORTANT WHEN CLOSING THE DOORS. **PLEASE DO NOT PUSH THE OTHER DOOR BUTTON WHEN ONE DOOR IS ALREADY OPEN,** THE DOORS WILL JAM AND YOU WILL HAVE A VERY FRUSTRATING EXPERIENCE.

REMOTES: PLEASE PRESS ONLY **ONE** BUTON AT A TIME AND NOT TO OPEN A DOOR IF A DOOR IS ALREADY OPEN. DOORS WILL GET STUCK; YOU WILL NEED TO RELEASE THE EMERGENCY HANDLES AT THE TOP OF **BOTH** DOORS AND PUSH ONE OF THE DOORS CLOSED AND RE-ENGAGE THE DOOR BY PRESSING THE BUTTON FOR THE DOOR. THEN RE-ENGAGE THE OTHER DOOR BY PUSHING THE BUTTON FOR THE DOOR.

IF THE REMOTES ARE LOST OR DAMAGED YOU WILL BE CHARGED **\$500** (THE COMPANY WILL HAVE TO COME, OPEN THE WALL COVERS AND REPROGRAM THE REMOTES)

ONE CAR MAY BE PARKED PARALLEL AT THE EXTERIOR OF THE HOUSE IN FRONT OF THE GARAGE

DO NOT MOVE ANY FURNITURE IN THE HOME. THE FLOORS WILL BE SCRATCHED AND THERE WILL BE A CHARGE TO YOU TO REPAIR AND FOR MOVING FURNITURE BACK IN ORIGINAL PLACE.

THERMOSTATS ARE FOR THE FIREPLACE HEATERS. WE USUALLY TURN THE PILOTS OFF TO THE HEATERS THE FIRST PART OF APRIL. THERE IS NO AIR CONDITIONING. THERE IS A PORTABLE STAND FAN. IF YOU USE THE BEDROOM HEATERS, **PLEASE BE SURE THEY ARE TURNED OFF WHEN YOU ARE NOT IN THE BEDROOM.** THE PATIO FURNITURE ON THE THIRD FLOOR MASTER SUITE MUST BE BROUGHT IN EACH NIGHT. THE CENTER MASTER BEDROOM SHADE HAS A CRACK ON THE PULL AND MUST BE MANIPULATED TO RAISE (WE HAVE ORDERED A NEW SHADE). THE MASTER BEDROOM TV IS NOT CONNECTED BUT THE DVD PLAYER IN THE MEDIA CLOSET IN THE BEDROOM ON THE MAIN LEVEL CAN BE USED WITH IT.

WHEN YOU ARRIVE, CHECK ICE MAKER IN THE UPSTAIRS REFRIGERATOR, PUT THE ARM DOWN ON THE ICEMAKER SO IT WILL MAKE ICE. THE GAS BBQ IS ON THE BALCONY OFF THE DINING AREA AND HAS 2 PROPANE TANKS. IF YOU RUN OUT OF PROPANE, PLEASE CALL OFFICE.

IF YOU CANNOT GET THE WIRELESS TO WORK, PLEASE TRY THE STEPS BELOW:

1. UNPLUG THE MODEM/ROUTER FROM THE WALL (REMOVE BATTERY UNDER)



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2. LEAVE THE MODEM/ROUTER UNPLUGGED FOR 2 MINUTES
3. PLUG THE MODEM/ROUTER BACK IN AND WAIT FOR IT TO BOOT UP COMPLETELY (TAKES A FEW MINUTES).
4. TRY THE WIFI AGAIN.

IF YOU ARE STILL HAVING PROBLEMS, PLEASE CALL THE OFFICE.

ALL THE TVS IN THE HOUSE ARE SMART TVS! JUST LOGIN TO YOUR NETFLIX OR HULU ACCOUNT TO STREAM MOVIES AND SHOWS. THERE IS ALSO AN APPLE TV IN THE LIVING ROOM. PLEASE RETURN ALL REMOTES ON THE MAIN KITCHEN LEVEL TO THE CERAMIC BOWL AND PLEASE MANUALLY OPERATE THE SHADES USING THE BLACK BUTTON ON THE UPPER LEFT SIDE. **DO NOT CONNECT GAMING SYSTEMS TO THE MAIN TV IN LIVING ROOM. THIS CAN BE DONE IN THE BUNK BEDROOM ONLY.**

TOILETS: Please note that you should hold toilet lever down completely to get the full powerful flush. DO NOT FLUSH ANY FEMININE PRODUCTS DOWN TOILET. If plumber is called, you will be charged for the service.

SO, OTHERS MAY ENJOY THE SAME COMFORT AND CONSIDERATION AS YOU DID,

WHEN YOU LEAVE, PLEASE:

CHECK OUT IS AT 10 AM - Check out procedures:

- Please leave the property in good condition.
- Please wash dishes and put them away.
- Please empty all trash from home and put in correct bins.
- Please check the property for personal belongings.
- Please turn off the lights, thermostat, and appliances.
- Please lock the windows and doors.
- Please note there will be extra charge for any excessive cleaning, carpet cleaning and excessive trash pick-up.

Please bring all keys back to Kendall & Potter Property Management, Inc. **Any LATE CHECK OUT MUST BE APPROVED BY OFFICE BEFOREHAND.** Unapproved late check outs will incur a \$100 fee per ½ hour inspectors have to wait.

WE HOPE YOU ENJOY YOUR STAY IN SANTA CRUZ. IF YOU ENCOUNTERED ANY PROPBLEM, OR NOTICED ANYTHING THAT REQUIERES REPAIR, PLEASE LET US KNOW. THANK YOU.

NO PETS PLEASE!! NO SMOKING!!!