

Work & Live in the Red River Gorge, KY!



Red River Gorgeous Wilderness Cabin & Treehouse Rentals is seeking a... *Property and Cleaning Manager*

Check out our website www.rrgcabin.com and Instagram: [@redriver_gorgeous_cabinrentals](https://www.instagram.com/redriver_gorgeous_cabinrentals)

Pay: Commensurate with experience. \$20 to \$30 per hour range, plus additional benefits such as flexible schedule, winter sabbaticals and year-end cash bonus.

Location: 3546 Nada Tunnel Road, Stanton, KY 40380

Core Job Responsibilities:

- Lead, Manage and Schedule the Cleaning Staff
 - Hire, Train and Review Cleaning Staff Performance
 - Create daily and weekly schedules, coordinate staff and problem solve as needed daily
- 32 to 40 hrs. per week, W2 position
- Input and edit reservations within our reservation software
- Communicate with guests via phone, email, texting and in person, when needed
- Be a “Core Team Member” of our EOS Leadership Team
 - Participate in weekly meetings where the vision and goals of the business are advanced; problematic issues are discussed and solved; and ways to improve both our guest and staff experience are brainstormed and problem-solved
- Assist with cleaning the cabins and treehouses
 - Mentally and physically capable of cleaning up to two structures per day, when needed
- Assist and interact with Guests to provide information and solve problems
- Deliver Firewood, 5-gallon jugs of water or other items to Guests and Structures as needed
- Monitor the inventory of cleaning supplies, linens and items at the structures; reorder as needed

Requirements:

- Clear communication and problem solving skills...and an overall positive and pleasant attitude!
- General competency with computers, texting, phones
- Ability to work in a variety of weather conditions
- Attention to detail balanced with efficiency and great time management and prioritization abilities
- Ability to climb stairs and walk up hills
- Ability to lift and carry firewood, jugs of water and other similar loads
- Reliable transportation to work and a valid drivers' license
- Experience or willingness to learn driving company vehicles on mountainous gravel roads

To Apply:

Email your resume and interest to us at rrgcabin@redrivergorge.com , or call us at: 606-663-9824